

BOS PROPERTY

Privacy Notice

PRIVACY: Bos Property ACN: 648 387 044 is committed to protecting your privacy in compliance with the QLD Privacy Act 2009 and Australian Privacy Principles.

Information Collection, Use and Disclosure

During the course of your involvement with Bos Property, we may collect use or disclose personal information about you for the following purposes;

- Assisting you with Buying or selling property
- Assisting you to lease a property
- Client & business relationship management
- Marketing of products and services to you and for you
- Answering enquiries about a property you are buying, selling or renting

The types of information we may collect use or disclose about you includes but is not limited to:

- Your full name
- Your residential and/or postal address
- Your email address, home phone and mobile numbers
- Financial information - name of bank and account details for settlement, balance deposits, or refunds of deposits/bonds
- Details of your spouse, partner or de factor
- Details of property owned by you

In order to provide our services to you, we may disclose your personal information to persons/organisations described below:

- Your Conveyancer/Solicitor involved in the transaction
- Your financial institution representative
- Organisations involved in Pest & Building Inspections
- Tradespeople involved with repairs and maintenance of your property
- Organisations involved in maintaining or upgrading our computers and systems
- Police

In the course of providing services to you, it may be necessary for us to enter your personal information into forms generated by real-estate software. The information is securely stored and access is restricted to authorised Bos Property personnel only.

We need your permission to collect, use and disclose your personal information.

In the event that you do not consent Bos Property collecting and releasing your personal information as described above, we may be unable to provide the services requested by you.

You have the right to request access to your information and to ask Bos Property to update or correct your personal information.

You may contact us in person or via email or telephone as follows:

- 74 Pearson Rd, Yatala QLD 4209
 - admin@bosproperty.com.au
 - Ph: (07) 3807 9522
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